

<b>LEA or Charter Name/Number:</b>	Cumberland County Schools - 260				
<b>School Name:</b>	Pine Forest Middle School				
<b>School Number:</b>	406				
<b>Plan Year(s):</b>	2016-2018				
<b>Voting:</b> All staff must have the opportunity to vote anonymously on the School Improvement Plan.					
<b># For</b>	100				
<b># Against</b>	0				
<b>Percentage For</b>	100%				
<b>Date approved by Vote:</b>	8/17/2017				

### School Improvement Team Membership

*From GS §115C-105.27: "The principal of each school, representatives of the assistant principals, instructional personnel, instructional support personnel, and teacher assistants assigned to the school building, and parents of children enrolled in the school shall constitute a school improvement team to develop a school improvement plan to improve student performance. Representatives of the assistant principals, instructional personnel, instructional support personnel, and teacher assistants shall be elected by their respective groups by secret ballot...Parents serving on school improvement teams shall reflect the racial and socioeconomic composition of the students enrolled in that school and shall not be members of the building-level staff."*

Committee Position*	Name	Year elected
Principal	Billy Starks	Admin
Assistant Principal Representative	Kim White / Cornelius Felder	Admin
Teacher Representative	Cassandra Walker	2016
Inst. Support Representative	Kelly Miller	2016
Teacher Assistant Representative	Brittany Gilmore	2016
Parent Representative	Stacy Pick	2016
Additional Representative	Carmen Sandoval	2016
Additional Representative	Kim Crawford	2016
Additional Representative	Megan McMillen	2016
Additional Representative	Carmen Sandoval	2016
Additional Representative	Angela Westmoreland	2016
Additional Representative	Rondell Bennett	2016
Additional Representative	Megan Griffin	2016
Additional Representative	Takelia Bragg	2016
Additional Representative	Herbert Bryan	2016
Additional Representative	Kristina Skinner	2016
Additional Representative		
Additional Representative		
Additional Representative		
Additional Representative		
Additional Representative		
Additional Representative		
Additional Representative		
Additional Representative		

\* Add to list as needed. Each group may have more than one representative.

# Title II Plan

**Instructions:** Complete each cell highlighted in red. Refer to the SAMPLE Remediation Plan located on the next tab for examples. **(Note: To return to the next line within a cell, press and hold down the ALT key then press the Enter key.)**

School: Pine Forest Middle School  
 Year: 2016-2018

## Description of the Plan

Purpose: The purpose of this plan is to provide a detailed description of staff development expenditures.

<b>Budget Amount</b>	<b><u>AMOUNT</u></b>
Total Allocation:	\$4,545.00

<b>Budget Breakdown</b>	<b>Briefly describe the title of and purpose for the staff development:</b>
Staff Development 1	Teachers will participate in the 2018 NC Association for Middle Level Education.

	<b><u>Description</u></b>	<b><u>AMOUNT</u></b>
Personnel:	(4) Substitutes Teachers	\$360.00
Training materials:		
Registration/Fees:	(4) Certified Teachers	\$580.00
<b><u>Travel:</u></b>		
Mileage/Airfare:	2 cars round trip	\$208.00
Lodging/Meals:	2 rooms for two nights	\$890.64
Consulting Services:		
Follow up activities		
	Total for staff development 1: This cell will automatically total for you	\$2,038.64

Budget Breakdown	Briefly describe the title of and purpose for the staff development:	
Staff Development 2	Athletic Director will attend the NIAAA Conference.	
	<b><u>Description</u></b>	<b><u>AMOUNT</u></b>
Personnel:		
Training materials:		
Registration/Fees:	(1) Athletic Director	\$250.00
<b><u>Travel:</u></b>		
Mileage/Airfare:		
Lodging/Meals:	1 rooms for four nights	600
Consulting Services:		
Follow up activities		
	Total for staff development 2: This cell will automatically total for you	\$850.00

## District Wide Components

Duty Free Lunch	Please indicate if your School Improvement Team voted for your teachers to have a duty free lunch by indicating yes (Y) or no (N) in the box to the right.	N
Duty free planning time	<b>Please describe approximately how much planning time your teachers have during a week:</b>	
PBIS school	Please indicate if your school is currently a PBIS school by indicating yes (Y) or no (N) in the box to the right.	Y
PBIS rating from previous year	Please indicate your most recent PBIS assessment rating (Green Ribbon, Model, or Exemplar) if applicable in the box to the right:	Green Ribbon
Parental Involvement	<b>Please describe your parental involvement plan briefly (i.e. dates or frequency of parent events, P/T conferences, PTA meetings, etc.): August 21, 2017 - 6th grade Open House, August 23, 2017 - 7th and 8th grade Open House (8/23/17), Athletic Night (8/23/17), Rising Raider Day (3/8/18) (Rising 6th Grade Orientation), Choral Concerts, Band Concert (12/13/17, 5/17/18), Orchestra Concert (12/6/17, 5/16/18) and Teacher/Parent conferences are daily based on team schedules.</b>	
Safe and Orderly schools	The Cumberland County School System (CCS) has a commitment to excellence in providing a safe and healthy workplace. Safety of employees and students must be given first priority in every activity. To that end, all our employees have access to our district Safety Manual and Crisis Management Handbook on the CCS intranet. The Safety Manual is provided to help schools insure their day to day practices are in line with best safety practices, prepare for events that can be better managed with a safety plan, and outline protocols for handling potentially hazardous materials in our schools. Although a crisis is an event that is extraordinary and cannot be predicted, the Crisis Management Handbook was prepared to provide the principal and the local crisis team a quick reference guide of procedures to follow when a crisis occurs that affects the school.	

Review of the SIP plan and notification of changes	As a part of our continuous improvement process, all schools create 2 year School Improvement plans. At the end of the first year of the plan and once test scores are received, the School Improvement Team will review both academic and organizational goals and make changes as needed. The superintendent's designee will be informed when the plan has been changed.
--	--