

PINE FOREST MIDDLE SCHOOL 2016- 2018 SIP

Pine Forest Middle School
Cumberland County School System

Billy Starks, Principal
6901 Ramsey Street
Fayetteville, NC 28311

TABLE OF CONTENTS

Overview	1
Goals Summary	2
Goal 1: 2016-2018 Goal 2: Every student has a personalized education. (organizational)	3
Goal 2: 2016-2018 Goal 2: Every student has a personalized education. (academic)	3
Goal 3: 2016-2018 Goal 3: Every school district has up-to-date financial, business, and technology systems to serve its students, parents, and educators (organizational)	5
Goal 4: 2016-2018 Goal 4: Every student is healthy, safe, and responsible (organizational)	5
Activity Summary by Funding Source	7

Overview

Plan Name

PINE FOREST MIDDLE SCHOOL 2016-2018 SIP

Plan Description

Goals Summary

The following is a summary of the goals encompassed in this plan. The details for each goal are available in the next section.

#	Goal Name	Goal Details	Goal Type	Total Funding
1	2016-2018 Goal 2: Every student has a personalized education. (organizational)	Objectives: 2 Strategies: 2 Activities: 2	Organizational	\$0
2	2016-2018 Goal 2: Every student has a personalized education. (academic)	Objectives: 2 Strategies: 4 Activities: 4	Academic	\$12000
3	2016-2018 Goal 3: Every school district has up-to-date financial, business, and technology systems to serve its students, parents, and educators (organizational)	Objectives: 1 Strategies: 1 Activities: 1	Organizational	\$600
4	2016-2018 Goal 4: Every student is healthy, safe, and responsible (organizational)	Objectives: 1 Strategies: 1 Activities: 2	Organizational	\$600

Goal 1: 2016-2018 Goal 2: Every student has a personalized education. (organizational)

Measurable Objective 1:

collaborate to improve quality instruction among faculty and staff by 06/09/2017 as measured by a walk-through instrument that will gather data on research based instructional practices..

Strategy 1:

Instructional Strategies - Administration will visit all classes at Pine Forest Middle School to provide instructional feedback using documentation in lesson plans, and teacher feedback forms.

Activity - Classroom Visitations	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Administration will review walk-through data and implement strategies to support deeper implementation from walk-through data and from professional development. Administrators will meet with teams during team planning and PLCs to share the different resources available for all subjects.	Academic Support Program	08/29/2016	06/09/2017	\$0	Other	Administrators, Faculty, and Staff

Measurable Objective 2:

collaborate to ensure that teachers use instructional technology by 06/09/2017 as measured by submitting a technology lesson plan once a month..

Strategy 1:

Technology Day - Teachers will submit a technology lesson plan that will be added to the PFMS google drive for Administrators to view monthly. Administrators will monitor this process by conducting a classroom visitation on technology day and will provide feedback to teachers as necessary.

Activity - Technology Lesson	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Teachers will submit a technology lesson plan to the PFMS google drive. Teachers will be able to view each others lessons as a tool for collaboration among grade levels as well as vertical planning. This process will allow administrators to view the lesson plans as well as verify that teachers are collaborating and utilizing technology in their lessons.	Technology, Professional Learning, Academic Support Program	08/29/2016	06/09/2017	\$0	Other	Administration, faculty, and Staff.

Goal 2: 2016-2018 Goal 2: Every student has a personalized education. (academic)

Measurable Objective 1:

70% of Sixth, Seventh and Eighth grade students will demonstrate a proficiency of grade level standards in Mathematics by 06/09/2017 as measured by EOG testing.

Strategy 1:

Remediation by Standards in Math - Three days a week students will have the opportunity to stay after school for remediation. Attendance sheets and SMA data will be utilized to monitor their effectiveness.

Activity - Remediation for Math	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Students will be identified to attend after school remediation program by using student EOG data, NCFE, and SMA results. An after school remediation letter will be sent home to parents to notify them of their child's need to attend remediation.	Academic Support Program	02/13/2017	06/09/2017	\$3000	Other	Administrators and teachers

Strategy 2:

Enrichment by Standards in Math - Students will be introduced to School-net, Brain Pop, Ten Marks, and Scholastic News enrichment programs to help with math strategies.

Activity - Enrichment for Math	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Students will use the School-net, Brain Pop, and Ten Marks enrichment program to assist with math strategies.	Academic Support Program	08/29/2016	06/09/2017	\$3000	Other	Administrators and Teachers

Measurable Objective 2:

82% of Sixth, Seventh and Eighth grade students will demonstrate a proficiency of grade level standards in Reading by 06/09/2017 as measured by EOGs Assessments.

Strategy 1:

Remediation by Standards in Reading - Three days a week students will have the opportunity to stay after school for remediation. Attendance sheets and SMA data will be utilized to monitor their effectiveness.

Activity - Remediation for Reading	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Students will be identified to attend after school remediation program by using student EOG data, NCFE, and SMA results. An after school remediation letter will be sent home to parents to notify them of their child's need to attend remediation.	Academic Support Program	02/13/2017	06/09/2017	\$3000	Other	Administrators and teachers

Strategy 2:

Enrichment by Standards in Reading - Students will be introduced to School-net, Brain Pop, Ten Marks, and Scholastic News enrichment programs to assist with reading strategies.

Activity - Enrichment for Reading	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Students will use the School-net, Brain Pop, NEWSELA, and Scholastic News enrichment programs to assist with reading strategies.	Academic Support Program	08/29/2016	06/09/2017	\$3000	Other	Administrators and Teachers

Goal 3: 2016-2018 Goal 3: Every school district has up-to-date financial, business, and technology systems to serve its students, parents, and educators (organizational)

Measurable Objective 1:

collaborate to improve instructional strategies in the classroom by 05/02/2018 as measured by Faculty and PLCs meetings..

Strategy 1:

Professional Development - During our monthly faculty meetings teachers will receive training from the faculty members that attended the summer professional development in the following areas: Rigor, Classroom Management/Behavior, Student Engagement and Interdisciplinary/Curriculum Alignment. The building facilitators will train the PFMS staff by introducing each subject, reviewing the characteristics and requiring that teachers apply techniques from each area. Evidence will be implemented within lesson plans and student samples. This will begin in September 2016 and end in May of 2017.

Activity - Professional Development	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
The building facilitators will train the PFMS staff by introducing each subject, reviewing the characteristics and requiring that teachers apply techniques from each area. Evidence will be implemented within lesson plans and student samples.	Academic Support Program	09/07/2016	05/09/2018	\$600	Other	Administrators and Teachers

Goal 4: 2016-2018 Goal 4: Every student is healthy, safe, and responsible (organizational)

Measurable Objective 1:

demonstrate a behavior that will be modeled by teachers, staff, and administration of what is to be expected by all students daily by 06/09/2017 as measured by teacher referrals and PBIS discipline data..

Strategy 1:

Behavior Expectation - Students and staff will learn the Student Handbook, Dress Code, and the PBIS goals and expectations during the first week of school or when they enroll. This process will be monitored by administration and the PBIS correlate.

Activity - School Behavior Expectation	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
--	---------------	------------	----------	-------------------	-------------------	-------------------

PINE FOREST MIDDLE SCHOOL 2016-2018 SIP

Pine Forest Middle School

Students will review the student handbook and PBIS expectations so that all students will know school procedures at the beginning of school or when they enroll.	Behavioral Support Program	08/29/2016	06/09/2017	\$0	Other	Administration , Faculty, and Staff.
Activity - School Behavior Expectation 2	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Grade levels will receive PBIS rewards celebrations at designated intervals throughout the school year.	Behavioral Support Program	08/29/2016	06/09/2017	\$600	Other	Administration , Faculty and Staff.

Activity Summary by Funding Source

Below is a breakdown of your activities by funding source

Other

Activity Name	Activity Description	Activity Type	Begin Date	End Date	Resource Assigned	Staff Responsible
School Behavior Expectation	Students will review the student handbook and PBIS expectations so that all students will know school procedures at the beginning of school or when they enroll.	Behavioral Support Program	08/29/2016	06/09/2017	\$0	Administration, Faculty, and Staff.
Classroom Visitations	Administration will review walk-through data and implement strategies to support deeper implementation from walk-through data and from professional development. Administrators will meet with teams during team planning and PLCs to share the different resources available for all subjects.	Academic Support Program	08/29/2016	06/09/2017	\$0	Administrators, Faculty, and Staff
Enrichment for Math	Students will use the School-net, Brain Pop, and Ten Marks enrichment program to assist with math strategies.	Academic Support Program	08/29/2016	06/09/2017	\$3000	Administrators and Teachers
Enrichment for Reading	Students will use the School-net, Brain Pop, NEWSOLA, and Scholastic News enrichment programs to assist with reading strategies.	Academic Support Program	08/29/2016	06/09/2017	\$3000	Administrators and Teachers
Remediation for Reading	Students will be identified to attend after school remediation program by using student EOG data, NCFE, and SMA results. An after school remediation letter will be sent home to parents to notify them of their child's need to attend remediation.	Academic Support Program	02/13/2017	06/09/2017	\$3000	Administrators and teachers
Professional Development	The building facilitators will train the PFMS staff by introducing each subject, reviewing the characteristics and requiring that teachers apply techniques from each area. Evidence will be implemented within lesson plans and student samples.	Academic Support Program	09/07/2016	05/09/2018	\$600	Administrators and Teachers
Technology Lesson	Teachers will submit a technology lesson plan to the PFMS google drive. Teachers will be able to view each others lessons as a tool for collaboration among grade levels as well as vertical planning. This process will allow administrators to view the lesson plans as well as verify that teachers are collaborating and utilizing technology in their lessons.	Technology, Professional Learning, Academic Support Program	08/29/2016	06/09/2017	\$0	Administration, faculty, and Staff.
Remediation for Math	Students will be identified to attend after school remediation program by using student EOG data, NCFE, and SMA results. An after school remediation letter will be sent home to parents to notify them of their child's need to attend remediation.	Academic Support Program	02/13/2017	06/09/2017	\$3000	Administrators and teachers

PINE FOREST MIDDLE SCHOOL 2016-2018 SIP

Pine Forest Middle School

School Behavior Expectation 2	Grade levels will receive PBIS rewards celebrations at designated intervals throughout the school year.	Behavioral Support Program	08/29/2016	06/09/2017	\$600	Administration, Faculty and Staff.
					Total	\$13200

Additional Representative		
Additional Representative		
Additional Representative		
Additional Representative		

* Add to list as needed. Each group may have more than one representative.

Remediation Plan

Instructions: Complete each cell highlighted in red. Refer to the SAMPLE Remediation Plan located on the next tab for examples. (Note: To return to the next line within a cell, press and hold down the ALT key then press the Enter key.)

School: Pine Forest Middle School
 Year: 2016-2018

Description of the Plan

Describe the data utilized in the development of the plan (Reading 3D, EOG, EOC, ACT, AP, SAT, EVAAS). Identify target areas for improvement. (i.e. 40% of first grade students were non-proficient on TRC, 5th grade ELA showed a drop of 10 points, EVAAS shows 43 students projected to achieve at a level 2 in Math I)	Due to budget cuts and changes in allotments, our SIT has elected to use a portion of the remediation budget for 2016-2017 school year to fund one half of a teaching position. We will continue to use our after school remediation program. Students will be identified to attend after school remediation program by using student EOG data, NCFE, and SMAs results.
Delivery:	Certified Teachers will remediate at-risk students three days each week after school beginning the second semester of the school prior to the administration of the End-Of-Grade assessments.
Students Served:	Students who are at risk of not making proficiency and adequate growth. Level 1 and Level 2 students as well as borderline Level 3 students.

Budget Amount

AMOUNT

Total Allocation:

\$44,253.00

Budget Breakdown

AMOUNT

Personnel:

(12) Certified Teachers @ 3 days a week (after school) 1 Teacher x 2 hours = 2 hours x \$25 = \$50 x 3 days = \$150 12 Teachers x \$150 = \$1,500 for 8 weeks	\$14,400.00
Saturday Academy	\$3,500.00
Regular Teacher Position	\$18,700.00
(2) Remediation Bus Drivers	\$1,100.00



Instructional resources
which provide direct
support to students

Miscellaneous	Snacks	\$500.00
		AMOUNT
Transportation:	2 School Buses	\$6,053.00
Grand Total:		\$44,253.00

Describe your quarterly plan for monitoring & evaluating both teacher and student success within your remediation plan

Test data and teacher observation will be used.

Y
N

Title II Plan

Instructions: Complete each cell highlighted in red. Refer to the SAMPLE Remediation Plan located on the next tab for examples. (Note: To return to the next line within a cell, press and hold down the ALT key then press the Enter key.)

School: Pine Forest Middle School
 Year: 2016-2018

Description of the Plan

Purpose:	The purpose of this plan is to provide a detailed description of staff development expenditures.
----------	--

Budget Amount

	<u>AMOUNT</u>
Total Allocation:	\$4,545.00

Budget Breakdown

Briefly describe the title of and purpose for the staff development:

Staff Development 1

Teachers will participate in the 2017 NC Association for Middle Level Education.

Description

AMOUNT

Personnel:	(4) Substitutes Teachers	\$360.00
Training materials:		
Registration/Fees:	(4) Certified Teachers	\$580.00

<u>Travel:</u>		
Mileage/Airfare:	2 cars round trip	\$208.00
Lodging/Meals:	2 rooms for two nights	\$890.64
Consulting Services:		
Follow up activities		
	Total for staff development 1: This cell will automatically total for you	\$2,038.64

**Budget Breakdown
Staff Development 2**

Briefly describe the title of and purpose for the staff development:

Description

AMOUNT

Personnel:		
Training materials:		
Registration/Fees:		
<u>Travel:</u>		
Mileage/Airfare:		

Lodging/Meals:

Consulting Services:

Follow up activities

Total for staff development 2: This cell will automatically total for you	\$0.00

Grand Total:

Staff Development 3

Briefly describe the title of and purpose for the staff development:

--

Description

AMOUNT

Personnel:

--	--

Training materials:

--	--

Registration/Fees:

--	--

<u>Travel:</u>		
Mileage/Airfare:		
Lodging/Meals:		
Consulting Services:		
Follow up activities		
Total for staff development 3: This cell will automatically total for you		\$0.00

Briefly describe the title of and purpose for the staff development:

Staff Development 4

Description

AMOUNT

Personnel:		
Training materials:		
Registration/Fees:		
<u>Travel:</u>		
Mileage/Airfare:		

Lodging/Meals:

Consulting Services:

Follow up activities

Total for staff development 4: This cell will automatically total for you	\$0.00

\$2,038.64

This cell will automatically total
for you

District Wide Components

Duty Free Lunch	Please indicate if your School Improvement Team voted for your teachers to have a duty free lunch by indicating yes (Y) or no (N) in the box to the right.	N
Duty free planning time	Please describe approximately how much planning time your teachers have during a week:	
PBIS school	Please indicate if your school is currently a PBIS school by indicating yes (Y) or no (N) in the box to the right.	Y
PBIS rating from previous year	Please indicate your most recent PBIS assessment rating (Green Ribbon, Model, or Exemplar) if applicable in the box to the right:	Green Ribbon
Parental Involvement	Please describe your parental involvement plan briefly (i.e. dates or frequency of parent events, P/T conferences, PTA meetings, etc.): August 24, 2016 - 6th grade Open House, August 25, 2016 - 7th and 8th grade Open House (8/25/16), Athletic Night (8/25/16), Rising Raider Day (3/9/17) (Rising 6th Grade Orientation), Choral Concerts, Band Concert (12/13/16, 5/18/17), Orchestra Concert (12/6/16, 5/16/17) and Teacher/Parent conferences are daily based on team schedules.	

Safe and Orderly schools	<p>The Cumberland County School System (CCS) has a commitment to excellence in providing a safe and healthy workplace. Safety of employees and students must be given first priority in every activity. To that end, all our employees have access to our district Safety Manual and Crisis Management Handbook on the CCS intranet. The Safety Manual is provided to help schools insure their day to day practices are in line with best safety practices, prepare for events that can be better managed with a safety plan, and outline protocols for handling potentially hazardous materials in our schools. Although a crisis is an event that is extraordinary and cannot be predicted, the Crisis Management Handbook was prepared to provide the principal and the local crisis team a quick reference guide of procedures to follow when a crisis occurs that affects the school.</p>
Review of the SIP plan and notification of changes	<p>As a part of our continuous improvement process, all schools create 2 year School Improvement plans. At the end of the first year of the plan and once test scores are received, the School Improvement Team will review both academic and organizational goals and make changes as needed. The superintendent's designee will be informed when the plan has been changed.</p>